

## GEBERIT DATA SUBJECT CONTACT FORM

### I. General Explanations

Pursuant to the Law No. 6698 on the Protection of Personal Data (**the “Law”**), certain rights are granted to individuals defined as data subjects (“hereinafter referred to as the ‘**Data Subject**’”) under Article 11 of the Law regarding the processing of their personal data. In accordance with Article 13(1) of the Law, any applications to be submitted to our Company, acting in the capacity of data controller, in relation to the exercise of these rights must be made in writing or through other methods determined by the Personal Data Protection Board (**the “Board”**).

Within this framework, applications to be submitted “in writing” to our Company using this form may be delivered to us through one of the communication channels specified below. Information regarding such submission methods is provided in the following sections.

### II. Means of Application

<b>Method of Application</b>	<b>Application Submission Address</b>	<b>Information to be Indicated in the Application Submission</b>
Notification through a Notary Public	İçerenköy Mah. Engin Sok. No:10 D:1Ataşehir/İstanbul	The phrase “Information Request within the Scope of the Law on the Protection of Personal Data” shall be written on the envelope of the notification.
By using a secure electronic signature and via Registered Electronic Mail (KEP)	25969-01683-53043	The subject line of the e-mail shall include the phrase “Information Request within the Scope of the Law on the Protection of Personal Data.”
<b>In-Person Application</b> <u>The applicant must personally submit the application in person by presenting an identity document for verification.</u> <u>In cases where the application is submitted by proxy, a notarized power of attorney must be provided.</u>	İçerenköy Mah. Engin Sok. No:10 D:1 Ataşehir/İstanbul	The phrase “Information Request within the Scope of the Law on the Protection of Personal Data” shall be written on the envelope.

<p>Application via E-mail</p> <p><u>Additional documents may be requested from the applicant for the purpose of verifying identity. In such cases, the application shall be deemed to have been duly submitted once the requested additional documents for identity verification have been provided by the applicant.</u></p>	<p>sales.tr@geberit.com</p>	<p>The subject line of the e-mail shall include the phrase “Information Request within the Scope of the Law on the Protection of Personal Data.”</p>

Furthermore, following the announcement of other application methods to be determined by the Personal Data Protection Board, the Company will disclose the procedures for receiving applications through these newly introduced methods.

Applications submitted to our Company will be responded to within **30 (thirty) days** from the date of receipt of the request, depending on the nature of the request, in accordance with Article 13(2) of the Law.

Pursuant to Article 13 of the Law, our responses shall be delivered to you in writing or by electronic means. The information and documents requested from you must be provided to our Company completely and accurately, depending on the nature of this form and your request.

In the event that the requested information and documents are not duly provided, there may be difficulties in conducting a complete and proper assessment of your request by our Company. In such cases, our Company reserves all its legal rights. Therefore, this form must be submitted in a manner that includes all required information and documents in accordance with the nature of your request.

### **III. Contact Details of the Data Subject**

Pursuant to Article 13 of the Law, in order for us to identify you and to enable Geberit to carry out the necessary investigations, evaluations, and assessments regarding your application, we kindly request that you complete the following information in full.

<b>Full Name</b>	:	
<b>Republic of Türkiye Identification Number</b>	:	
<b>Address</b>	:	
<b>Telephone Number</b>	:	
<b>E-mail Address</b>	:	

The fields above are mandatory and must be completed.

The personal data you have provided above are processed by Geberit for the purposes of evaluating and finalizing your request under the Law, and for the purpose of contacting you in relation to your application.

Please indicate, by checking the appropriate box below, the nature of your relationship with Geberit and specify whether this relationship is still ongoing.

- Employee
- Job Applicant
- Former Employee
- Relative of an Employee
- Customer
- Potential Customer
- Former Customer
- Employee/Relative of a Customer
- Supplier
- Potential Supplier
- Former Supplier
- Employee/Relative of a Supplier
- Visitor
- Other:.....

**IV. Data Subject Requests**

As the Data Subject, please mark the appropriate box(es) below to indicate the matter(s) for which you wish to obtain information under Articles 11 and 13 of the Law.

YOUR REQUEST	REQUIRED INFORMATION/DOCUMENT	YOUR SELECTION
<p><b>1.</b> I would like to learn whether my personal data are being processed by Geberit.</p>	<p>If you wish to obtain information regarding a specific category of personal data, please specify below:</p> <p>.....</p> <p>.....</p> <p>.....</p>	<input type="checkbox"/>
<p><b>2.</b> I would like to learn for what purposes my personal data are being processed by Geberit.</p>	<p>If you wish to obtain information regarding a specific category of personal data, please specify below:</p> <p>.....</p> <p>.....</p> <p>.....</p>	<input type="checkbox"/>

<p><b>3.</b> I would like to learn whether my personal data are being used by Geberit in accordance with their intended purpose.</p>	<p>If you wish to obtain information regarding a specific category of personal data, please specify below:</p> <p>.....</p> <p>.....</p> <p>.....</p>	<p><input type="checkbox"/></p>
<p><b>4.</b> I would like to learn the identities of the third parties, whether domestic or abroad, if my personal data have been transferred to them.</p>	<p>If you wish to obtain information regarding a specific category of personal data, please specify below:</p> <p>.....</p> <p>.....</p> <p>.....</p>	<p><input type="checkbox"/></p>
<p><b>5.</b> I believe that my personal data have been processed incompletely or inaccurately, and I would like them to be corrected.</p>	<p>Please specify the information that you believe have been processed incompletely or inaccurately, and indicate how such information should be corrected.</p> <p>.....</p> <p>.....</p> <p>.....</p>	<p><input type="checkbox"/></p>
<p><b>6.</b> I would like my personal data, which I believe have been processed incompletely or inaccurately, to be corrected also by the third parties to whom they have been transferred.</p>	<p>Please specify the information that you believe have been processed incompletely or inaccurately, and indicate how such information should be corrected.</p> <p>.....</p> <p>.....</p> <p>.....</p>	<p><input type="checkbox"/></p>

<p><b>7.</b> I would like my personal data to be erased or destroyed due to the elimination of the reasons requiring their processing.</p>	<p>Please specify which personal data are the subject of this request and describe the outcome that you believe has been or may be to your detriment. Please include in the attachment to this Form any supporting information and documents related to these matters.</p> <p>.....</p> <p>.....</p> <p>.....</p>	<p><input type="checkbox"/></p>
<p><b>8.</b> I would like my personal data to be erased or destroyed also by the third parties to whom they have been transferred, due to the elimination of the reasons requiring their processing.</p>	<p>If this request concerns only a part of your personal data, please specify which data are covered and state the reasons for your request, together with supporting information and documents. Please include such supporting information and documents as an attachment to this Form.</p> <p>.....</p> <p>.....</p> <p>.....</p>	<p><input type="checkbox"/></p>
<p><b>9.</b> I believe that my personal data processed by Geberit have been analyzed exclusively through automated systems, and that as a result of such analysis, an outcome has arisen to my detriment. I object to this outcome.</p>	<p>Please specify the reason for this request and the outcome of the situation related to your request for information. Please include any supporting information and documents regarding these matters as an attachment to this Form.</p>	<p><input type="checkbox"/></p>

<p><b>10.</b> I request compensation for the damages I have suffered due to the unlawful processing of my personal data.</p>	<p>Please specify the reason for this request and the damage you believe you have suffered in the space below. Please include any supporting information and documents regarding these matters (such as decisions of the Personal Data Protection Board or court rulings) as an attachment to this Form.</p> <p>.....</p> <p>.....</p> <p>.....</p>	<div style="text-align: center;"> <input type="checkbox"/> </div>
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**If there is any other information regarding your request under the Law, please specify it in detail below:**

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**If your request concerns any content published on the Internet, please specify the relevant URL address:**

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## V. Finalization of Application Requests

Your requests will be concluded by Geberit free of charge; however, if the response process requires any additional cost, a fee may be charged in accordance with the amounts determined under the applicable legislation.

<b>I would like the result of my application to be sent to my e-mail address.</b>	<input type="checkbox"/>
<b>I would like the result of my application to be sent to me by post.</b>	<input type="checkbox"/>
<b>I would like to receive the result of my application in person.</b>	<input type="checkbox"/>

(In cases where the application is submitted or received by proxy, a notarized power of attorney or authorization document must be provided.)

This application form has been prepared in order to identify your relationship with our Company, to determine your personal data, if any, processed by our Company in a complete manner, and to ensure that a proper and timely response is provided to your request in accordance with the Law.

In order to eliminate any legal risks that may arise from unlawful or unauthorized data sharing and, in particular, to ensure the security of your personal data, our Company reserves the right to request additional documents or information (such as a copy of an identity card or driver's license) for the verification of identity and authority.

In cases where the information or documents submitted within the scope of this Form are inaccurate, out of date, or where an unauthorized application is made, our Company shall not be held liable for any claims or damages arising from such incorrect information or unauthorized applications.

## VI. Declaration of the Data Subject

Within the scope of the Law on the Protection of Personal Data, I kindly request that my information request be evaluated and concluded in line with the demand(s) I have specified above. I hereby declare, accept, and undertake that the information and documents I have provided in this application are accurate, up to date, and belong to me.

This application form has been prepared in order to identify your relationship with our Company, to determine your personal data, if any, processed by our Company in a complete manner, and to ensure that a proper and timely response is provided to your request in accordance with the Law.

To eliminate legal risks that may arise from unlawful or unauthorized data sharing and, in particular, to ensure the security of your personal data, our Company reserves the right to request additional documents or information (such as a copy of an identity card or driver's license) for the verification of identity and authority. In cases where the information or documents submitted within the scope of this Form are inaccurate, out of date, or where an unauthorized application is made, our Company shall not be held liable for any claims or damages arising from such incorrect information or unauthorized applications.

I hereby give my consent for the processing of my personal data and special categories of personal data contained in this Application Form and its attachments by the Company and/or by third parties from whom the Company may receive consultancy services, for the purpose of evaluating my request within the scope of Article 13 of the Law.

**Applicant (Data Subject)**

**Full Name** :

**Date of Application** :

**Signature** :